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GINA PIMENTE
RECORDER

2024-019888

STATE OF INDIANA
LAKE COUNTY
RECORDED AS PRESENTED

11:51 AM 2024 Jul 26

Lake County Jail Inspection 2024

Prepared by Chance Sweat

11 June, 2024

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Lake County Inspection Report

County Number: 45

Address: 2293 North Main Street, Building C, Crown Point, IN 46307

Date of Inspection: 2024-05-08

The Jail was built in and/or renovated in: 1975

Staffing Summary

Sheriff

Sheriff Oscar Martinez

Year of Office 6th year, 2nd term

Phone Number (219) 755-3400

Fax Number (219) 755-3371

Email Omartinez@lakecountysheriff.com

Judges

Circuit Court Judge Marissa McDermott

Circuit Court Judge Email mcdermj@lakecountyin.org

Superior Court Judge Salvador Vasquez

Superior Court Judge Email vasqsal@lakecountyin.org

Commissioners

1st County Commissioner Kyle W. Allen Sr.

1st Commissioner Email allenkw@lakecountyin.org

2nd County Commissioner Jerry Tippy

2nd Commissioner Email tippyj@lakecountyin.org

3rd County Commissioner Michael C. Repay

3rd Commissioner Email repaymc@lakecountyin.org

County Prosecutor Bernard A. Carter

Prosecutor Email bcarter@lakepros.org

Administrators

Jail Commander/Phone Number Warden Todd Wasmer, (219) 755-3420

Jail Commander Email TWasmer@lakecountysheriff.com

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Assistant Jail Commander/Phone Number Asst. Warden Kimberly O'Connor
Assistant Jail Commander Email koconnor@lakecountysheriff.com

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Report Summary

Critical Incidents

Natural Death Total	Suicide Total	Homicide Total	Escapes from Jail	Escapes from Custody	Walk Aways
1	0	0	0	0	0

Natural death on 7/27/2023

Annual Manual Review

Annual report of Services prepared?	Is there a manual of policies and procedures?	Was the manual reviewed by all employees?	Has it been reviewed and updated since last inspection?	Date of manual review	Manual Reviewed by:	Liability Insurance Carrier
Yes	Yes	Yes	Yes	2021-12-01	Jail Command Staff (with assistance of the Lexipol system)	L. Gallagher Risk Management Services Inc.

Budget

Is there a written procedure for the handling of monies?	Is there a written jail cost record?	What was the date of the State Board of Accounts Audit?	Is there a written budget request prepared by the Sheriff?	Is there a written inventory of county jail property?
Yes	Yes	2023-04-14	Yes	Yes

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Training Overview

Is there a written training and staff development plan?	Date of annual evaluation and revision	Training development plan reviewed by:	What amount did you request for a training allowance in your budget?	Was your training allowance approved?	if no Why wasnt the training allowance approved?
Yes	2023-04-01	Review Committee	The jail training budget is contained within Sheriff budget.	Yes	N/A

Training Specifics

Has each new jail officer received 80 hours of orientation and training, at the jail, prior to assignment?	Has each new jail officer received 40 hours of certified training through the Law Enforcement Training Board during their first year of employment?	Has each jail officer received 16 hours of documented training this year and the Jail Commander twenty-four 24 hours of training for those subjects outlined in the written staff development plan?	Has each authorized employee been trained and qualified in the past year with weapons?	Is this training documented?	Has every employee authorized to use a weapon been trained in the use of deadly force?
Yes	Fifteen (15) new hires to be scheduled within one year of hire date.	Yes	Yes	Yes	Yes

280 hours. P.R.E.A. training is included the new jail officer training.

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Inmate Records

Does the intake form contain all the required information?	Are there proper records maintained on all inmates?	Are population movement records maintained on all inmates?	Is the inmate's medical record separate from the confinement record?
Yes	Yes	Yes	Yes

Written Policy/Plans

Is there a written policy concerning jail incident reports?	Is there a written policy regarding inmate records privacy?	Is there a written plan for preventative maintenance?	Is the preventative plan reviewed and/or updated annually?
Yes	Yes	Yes	Yes

The county has assigned a maintenance team of civilian and custody staff members to oversee maintenance operations at the jail. The county also contracts with local contractors to assist with preventative maintenance. Also, the deputy wardens conduct daily/weekly housing unit walk through inspections. The jail detention officers conduct random 30-minute watch tower inspections.

Sensory Specifics

Is there 20 foot candles of light at desk level throughout the cell blocks at the time of inspection?	What was the cubic feet per minute of air flow movement on the day of inspection?	The noise level decibels at the time of inspection	What was the temperature at the time of inspection?
37.9 - 56.0 f/c	736.2 - 981.1 c/f/m	51.7 - 53.0 dBA	70 - 72 degrees Fahrenheit

Appropriate Provisions

Was the clothing and bedding adequate for the prevailing temperature?	Was there both hot and cold running water in each cell at the time of inspection?	Is there one toilet and one shower for twelve 12 inmates in the activity area?
Yes	Yes	Yes

Receiving and Booking

Is the inmate receiving and booking area outside the inmate living area?	Is the inmate receiving and booking area inside the secured perimeter?	Does this area have proper weapons lockers outside of the secured perimeter?
Yes	Yes	Yes

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Temporary Holding

Does it have proper temporary holding space?	Are there fixed benches in ample supply for its capacity?	Is there audio and visual communication in the temporary holding area?	Are there available toilets, washbasins with hot and cold running water in the temporary holding area?
Yes	Yes	Yes	Yes

Reception Area

Is there a booking area in the reception area?	Is there a medical examination area in the reception area?	Are there shower facilities in the reception area?	Is there secure storage for the inmate's personal property in the reception area?	Are there telephone facilities in the reception area?
Yes	Yes	Yes	Yes	Yes

Supplies and Storage

Are supply areas separate from inmate living and activity areas?	Is there adequate secure storage space for all supplies and equipment?	Are arsenals located outside the security perimeter of the inmate living and activity areas?
Yes	Yes	Yes

Special/Temporary Areas

Is there an area for inmates under special medical supervision?	Is there a special area for temporary detention of inmates under the influence of alcohol?	Is there a special area for temporary detention or padded cells for inmates that are violent, uncontrollable or self-destructive?	Are the previous areas equipped with audio-video monitoring?	Do inmates have access to a toilet and running water?
Yes	Yes	Yes	No	Yes

Population Overview

Is there a bed for all incarcerated inmates?	Total number of operational jail beds elevated at least 12 inches off the floor and permanently installed	Total inmate count on inspection day	Total inmates housed out of county	Average inmate daily population
Yes	1009	814	0	752

Adjusted down per letter in file from 10/13 Medical Unit added to 5th floor.

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Specific Populations

Number of inmates sentenced to serve county time?	How many of these are sentenced to a work release program?	Is this an IDOC Holding Jail?	Total number of beds identified for IDOC holding	Number of L6 inmates being held for IDOC?
58	0	Yes	0	38

Additional Specific Populations

Annual average number of Level 6 inmates	Number of sentenced inmates awaiting transfer to IDOC?	Number of inmates being held for the US Marshal or ICE?	Number of military prisoners?
44	41	13	24

Male/Female Populations

Number of adult males incarcerated	Average male inmate monthly population	Number of adult females incarcerated?	Average female inmate monthly population	Number of waived males less than 18 years old?	Number of waived females less than 18 years old?
709	752	105	98	0	0

Commissary

Does the jail commissary policy appear to abide by Indiana law?	Is Commissary under supervision of the jail administrator or contractor?
Yes	Contractor

Keefe is the commissary provider.

Sanitation

Is cleaning equipment available to inmates daily?	Is the jail inspected weekly by a designated official?	Are written inspection reports maintained?	Are insect and rodent inspections made weekly?	Who is the licensed exterminator contract with?	Are plumbing fixtures functional?	Are faulty plumbing fixtures repaired promptly?
Yes	Yes	No	Yes	Ace Exterminators	Yes	No, 3-1-9: (c); Faulty plumbing fixtures shall be promptly repaired or replaced as necessary.

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3-1-9; Sec. 9. (a) Each jail shall be maintained in a safe and sanitary condition in compliance with state and local health, sanitation, safety, and fire laws. (Fire Extinguishers monthly inspection)

Emergency Preparedness

Are exits clearly marked, illuminated continuously and clear?	Is there a written evacuation plan for emergencies?	Are evacuation instructions in all living and working areas?	Is there documented quarterly fire evacuation drills?	Is there a written policy concerning safety, sanitation and supply control?
Yes	Yes	Yes	Yes	Yes

Board of Health and Fire Marshall inspections

Has the Sheriff requested the Board of Health to inspect the jail annually?	Has the Board of Health inspected the jail annually?	Has the Sheriff requested the state fire marshal to inspect the jail annually?	Has the state fire marshal inspected the jail annually?
Yes	Yes	Yes	SFM completed inspection on 5/16/2024.

Lake Co Health Department completed on 5/1/2024.

Hygiene Provisions

Are suitable clothing, bedding and towels provided for the total inmate population?	Are all inmates provided with shaving materials, bar soap, toothpaste and toothbrush?	Do inmates shower upon admission to general population?	Are inmates afforded the opportunity to shower at least 3 times within every seven days?	Are haircuts available, upon request, at least every 6 weeks?	May inmates wear personal clothing to their trials?
Yes	Yes	Yes	Yes	Yes	Yes

Health Care

Is there a licensed physician responsible for medical screening at the jail?	Is there a licensed physician qualified for suicide screening and prevention services at the jail?	Are there written procedures for medical service delivery to inmates?	Are these procedures approved by a physician?	Are health care personnel licenses or certification on file with the Sheriff?	Do jail security regulations apply to medical personnel?
Yes	Yes	Yes	Yes	Yes	Yes

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Correctional Health Indiana provides a licensed physician for medical screening and medical staff are available 24 hours and 7 days a week.

Correctional Health Indiana provides a licensed physician for suicide screening and prevention services.

Health Care Supplies

Are there adequate space, equipment, supplies and materials for medical services available?	Are first aid kits available at the jail?	Are first-aid kits inspected and refilled according to the responsible physician that is contracted by your jail?
Yes	Yes	Yes

Maintained and inventoried by Correctional Health Indiana.

Medical Screening

Are inmates medically screened upon admission?	Has the doctor approved the medical screening form?	Are all inmates in jail given a medical examination within 14 days	Is this medical examination given by a physician or his designee?
Yes	Yes	Yes	Correctional Health Indiana provides a licensed physician or a designee for medical examination.

Standard Medical Care

Are inmates medical complaints collected daily?	Are medical and mental health complaints responded to by medically and mental health trained personnel?	Is there a physician available at least weekly to respond to medical complaints?
Yes	Yes	Yes

Emergency Medical Care

Is 24 hour emergency medical, dental care and psychiatric care available pursuant to a written plan and contract?	Is there a written emergency medical plan?	Does the jail have access to use an emergency medical vehicle	Does the jail have access to emergency On-call physicians and dentists services when the emergency health facility is not located in a near by community	What are the names of designated hospital emergency rooms or appropriate health facilities
Yes	Yes	Yes	Yes	South Lake Methodist

Correctional Health Indiana provides (24) hour emergency medical and dental care. The county provides inmate psychiatric care.

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Emergency Transportation

Emergency evacuation of inmates	Does the jail have security procedures that provide for the immediate transfer of inmates when appropriate	Who provides services for emergency psychological services
Yes	Yes	Lake Co Jail contracts with several different independent mental health professionals.

First Aid

Are all jail personnel first aid trained?	Is one person per shift trained in receiving screening?	Is one person per shift trained in CPR and/or AED?	Is one person per shift trained in common symptom recognition?	Is one person per shift trained to recognize symptoms of mental illness or intellectual disability?
Yes	Yes	Yes	Yes	Yes

The jail has several AED's located throughout the jail.

Booking Refusal

Does jail refuse acceptance of an unconscious or critically injured person?	What is your BAC/BrAC cut off level for booking refusal?
Yes	0.25% B.A.C- Inmates are screened by medical staff prior to incarceration.

Injury Response/Reporting

Are all injured inmates examined immediately by competent medical personnel?	Is a written description of the injury prepared?	Are photographs taken of the injury?
Yes	Yes	Yes

Medication Administration

Are prescribed medications given as per physician orders?	Are all persons administering medication trained by the responsible physician?	Are records of medication administered kept?	Did the physician approve the record form?	Is chronic care, convalescent care and medical preventive maintenance provided?
Yes	Yes	Yes	Yes	Yes

Nurses/Medical Technicians

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Medical Records

Did the inmate medical file contain all information approved by a responsible physician?	Is access to inmate medical records controlled by the responsible physician?
Yes	Yes

Food Services

Has the Sheriff established written policies and procedures concerning food quantity and quality?	Is discipline by means other than denial of food?	Are meals served under supervision of the jail administrator or their designee?	Are records retained of meals served?	Date the meals have been approved by a qualified dietician and reviewed every 2 years?
Yes	Yes	Summit Food Service oversees kitchen operations.	Yes	2024-05-08

Menu approved by Alyssa Gråde, MS, RD.

Food Preparation

Is there always less than 14 hours between meals?	Do inmates receive three meals a day?	Is there at least one hot meal served each day?	Are menus prepared in advance?
Yes	Yes	Yes	Yes

Food Sanitation

Are all food service areas and equipment inspected daily by administrative jail personnel?	Is all stored food placed on racks off the floor?	Is food covered while being transported to the inmate?	Is the kitchen floor cleaned daily?	Is the kitchen equipment cleaned daily?	Are walls and vents clean?
Yes	Yes	Yes	Yes	No	Yes

3-1-9 Sec. 9. (a) Each jail shall be maintained in a safe and sanitary condition in compliance with state and local health, sanitation, safety, and fire laws. (ex. kitchen floor and baseboards has missing tiles. Including holes in the wall near prep station area.)

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Food Sanitation Continued

Has the jail administrator requested the local Board of Health officer to inspect the kitchen facilities?	Date the local health officer or other qualified agency inspect it annually?	Are eating utensils sanitized after each use?	Is kitchen equipment operational?
Yes	2024-05-01	Yes	Yes

Offender Kitchen Workers

Do you use inmates in the kitchen?	Do kitchen inmates receive pre-service medical examinations?	Do kitchen inmates receive daily visual examinations?	Do kitchen inmates wear approved clothing for food handling?	Has the sheriff established, in writing, a control system to monitor and control food pilferage, misuse or spoilage?
Yes	Yes	Yes	Yes	Yes

Special Diets

Are medical diets served when approved by the responsible physicians?	Are religious diets served when accessible and authorized by the sheriff?
Yes	Yes

Security and Control

Is there an established manual of policies for security and control?	Is it accessible and reviewed by all jail personnel?	Is it reviewed and updated annually and documentation provided?
Yes	Yes	Yes

Security and Control Training

Have jail officers been trained consistent with the manual?	Have pre and post training exams been administered?	Have the results been made a part of the employee's records?
Yes	Yes	Yes

Locks and Keys

Is there an extra set of jail keys securely stored?	Are security doors & security locks repaired promptly?	Are security doors and security locks functional?
Yes	No, 3-1-13; (g) (1- 4); cell doors or housing units opening into a corridor;	Yes

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Weapons

Are written reports prepared when a weapon is discharged by jail personnel?	Are weapons restricted from designated areas?
Yes	Yes

Chemical Agent and Electronic Restraint Usage

Do you use Oleoresin Capsicum OC?	Is there a list of persons authorized to use Oleoresin Capsicum OC?	Have they been trained in OC usage?	Do you use conducted energy weapons?	Is there a list of persons authorized to use conducted energy weapons?	Have they been trained in the use of conducted electronic devices?	If a person is injured by a chemical agent, does he receive an immediate medical examination?
Yes	Yes	Yes	Yes	Yes	Yes	Yes

List of persons authorized to use conducted for O.C., Taser, and Pepper ball was provided.

Communication Control Center

Is there a communication control center?	Was it secured?	Is there an audio communication system between the control center and the inmate living area?
Yes	Yes	Yes

Emergency Generator

Is there an emergency generator?	Is it functional?	Is it tested weekly?	What day is it tested?
Yes	Yes	Yes	Sunday. Tested at varied times.

Jail has three (3) generators.

Safety and Security

Is security equipment sufficient to meet facility needs and stored in a secure readily accessible area?	Are all doors on security perimeters kept locked?	Do you prohibit a jail officer from entering a high security cell area without a back-up?
Yes	Yes	Yes

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Authorized and Unauthorized Property

Are contraband searches held?	Are written reports made of items confiscated?	Are inmates informed of their authorized articles?	Is there a written policy concerning contraband, searches and seizures?	Is smoking or tobacco based products within the jail prohibited?
Yes	Yes	Yes	Yes	Yes

Searches

Are contact visitors and inmates searched?	Are all inmates searched before leaving or returning to the jail?
N/A	Yes

Contact visits are not permitted. Video visitation is provided.

Staffing Specifics

Is there sufficient jail personnel present in the jail to provide adequate 24 hour supervision of inmates?	How was your number of sufficient jail personnel established?	Is there personal observation of the inmate at least every sixty minutes during lockdown hours at night?	How is this observation documented?	Is there written policy on male-female supervision by male-female staff?	Are privacy rights considered in this policy?
Yes	Data-Driven Staffing Analysis conducted by Rod Miller, March 2012 by D.O.J.	Yes	Walk through inspection are logged into the computer system and documented.	Yes	Yes

All essential posts are staffed daily authorize by the Jail Commander. Control room post is occupied 24/7. Jail officers

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Segregation

Are there written policies for segregation of inmates?	Do jail officials review the status of the inmate at least once every seven days	Does time spent confined or separated from the general population before determination of guilt credit toward the period of segregation imposed?	Does the disciplinary segregation period exceed thirty 30 day for any single instance of disciplined conduct without review?	Do jail officials maintain a permanent written record of activity in segregation areas?
Yes	Yes	Yes	No	Yes

Facility Visits

Is each area of the jail visited by the Sheriff or his designee at least once weekly?	Is each area of the jail visited by supervisory staff daily?	Are these visits documented?
Yes	Yes	Yes

Offender Access

Are inmates prevented from supervising or exerting control or assuming any authority over other inmates?	Do inmates have access to courts?	Do inmates have confidential access to attorneys?	Do inmates have reasonable access to an adequate law library, if operating pro se?	Are all forms of discrimination of inmates forbidden?	Do inmates have access to reading material not pornography?	Do inmates have religious freedom where security is not broken?
Yes	Yes	Yes	Inmates can access the law library by using tablets or being escorted to the law library	Yes	Yes	Yes

Recreation

Is physical exercise available indoor?	Is physical exercise available outdoor?	Is refusal of recreation documented?
Yes	Yes	Yes

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Inmate List

Do you provide a list of all inmates, sentenced and incarcerated, to the county clerk quarterly, as required by IC 3-7-46-6?	Is there a written inmate work assignment record?
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Yes	Yes
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Inmate information provided to Clerk's Office through the JMS (Spillman).

Grievance Policy

Is there a written grievance policy and procedure?	Is it distributed to the inmates to sign?
--	---

Yes	Yes
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Visitation and Phone Calls

Is there a written jail visitation policy and procedure?	Is there a written jail telephone policy and procedure for inmates?	Is there jail visitor registration?
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Yes	Yes	Yes
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Offender Mail

Is there a written procedure governing inmate correspondence?	Is mail unlimited in volume?	May inmates correspond within the jail by mail?	Do you forbid the opening or censoring of mail for government officials, courts, attorneys or news media?	If mail is delayed, censored, or withheld, is the inmate given prompt notice?	Is there a written record of this action?	Are indigent inmates provided free writing supplies?
Yes	Yes	Yes	Yes	Yes	Yes	Yes

Inmate Conduct

Are there written rules of inmate conduct for the inmates to sign?	Do they describe disciplinary actions to be taken?	Do they describe the procedure to be followed?	Are copies of rules distributed to inmates or posted in the living areas?	Do you prohibit the use of physical force as a discipline?
Yes	Yes	Yes	Yes	Yes

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Inmate Conduct Discipline

Have personnel been trained as to inmate rules of conduct?	Have personnel been trained as to sanctions available?	Are all disciplinary standards met?	Are disciplinary hearings provided for and held?	Are these consistent with the standards?	Are there provisions for an appeal?
Yes	Yes	Yes	Yes	Yes	NA

Inmate Intake

Is there a written plan for classification of inmates?	Are there written procedures governing reception and orientation?	Is the inmate's personal property inventoried and securely stored?	Is the inmate's money securely stored?	Does the inmate sign for his property upon release?
Yes	Yes	Yes	Inmate Trust Fund	Yes

Special Intakes

Are inmates with contagious diseases separated?	Are intoxicated inmates segregated?	Are inmates experiencing drug withdrawal segregated?	Are inmates experiencing mental conditions segregated?
Yes	Yes	Yes	Yes

Education

Have arrangements been made for the provision of special education services as needed?	Does the jail provide GED or TASC services?	Does the jail provide any substance abuse counseling services in the jail?
Yes	No, GED prep classes are available on the inmates tablets.	Yes

Community Corrections

Does the county have a Community Corrections program?	Is the Community Corrections program on the same grounds as the jail?	Is the Community Corrections program under the supervision of the Sheriff, County Judges or Contracted?
Yes	Yes	Community Corrections is under the supervision of the County Commissioners and Judges.

Created and Reviewed by

Created by:	Reviewed by:
Chance Sweat	Troy Keith

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Notes

Notes

are completing & documenting required visual checks every 60minutes. Jail had zero escapes since last inspection report.

Facility Improvements:

Video upgrade started with completion of the Lake County perimeter, basement and 1st floor (old jail). Video upgrade phases 2, 3, and 4 have been awarded and will begin mid - 2024. This will complete the (old jail) side.

Two (2) steam kettles replaced in the kitchen.

Two (2) tilt skillets replaced in the kitchen.

Two (2) ovens replaced in the kitchen.

2 out 3 boilers were replaced in the old jail side.

The sewage was refurbished, and a monitoring system was installed.

Professional cleaning services were contracted to clean the Mental Health Unit, Medical shower and common areas, Booking and 3rd floor.

Guard railings installed on the roof of the jail.

LED lighting replacement project still in progress.
